

HIGH MOUNT SCHOOL DISTRICT 116
BOARD MINUTES
REGULAR MEETING
JUNE 20, 2011

Call to Order: The regular meeting of High Mount School District 116 Board of Education held June 20, 2011, was called to order by Board President, Robert Cole, at 6:30 p.m.

Roll Call: Cange, Wolf, Ellis, Karstens and Cole answering present. Taylor and Gotsch absent.

Also present: Superintendent, Mr. Brink; Principal, Mr. Loepker; Board Secretary, Mrs. Ackerman; Treasurer, Mrs. Rossi.

Accept Minutes

Mrs. Wolf moved to accept minutes of regular meeting held May 16, 2011, as presented. Mrs. Ellis seconded. Motion carried.

Mr. Karstens moved to accept minutes from closed session held on May 16, 2011. Mrs. Wolf seconded. Motion carried.

Financial/Treasurer's Report-Marilyn Rossi

Motion/Treasurer's Report

Mrs. Wolf moved and Mr. Karstens seconded to accept the treasurer's report for May, 2011. Motion carried.

Mr. Taylor entered the meeting at 6:34 p.m.

Superintendent's Report – Mr. Brink

- I. INFORMATION – Mrs. Kraus had perfect attendance and received \$200.00.
- II. ACTION – It is being recommended that the Board destroy the closed session taped minutes per Board policy.

Motion/Closed Session Tapes

Mrs. Wolf moved and Mr. Karstens seconded that the Board destroy the closed session tapes prior to 18 months (July 09), per Board policy. Motion carried.

- III. INFORMATION – Mr. Brink reviewed the progress of his Superintendent goals.

- IV. INFORMATION – Mr. Brink discussed the options for special education transportation.

Personnel Committee – Mrs. Wolf

- I. ACTION – The Board will need to go into Executive session. (5 ILCS 120/2(c)(1))

Motion/Executive Session

Mrs. Wolf moved and Mrs. Ellis seconded to go into Executive session.

Roll Call: Wolf, Ellis, Cange, Taylor, Karstens and Cole answering yes.

Motion carried.

Executive session began at 6:53 p.m.

Motion/Open Session

Mr. Taylor moved and Mr. Karstens seconded to resume open session.

Roll Call: Taylor, Karstens, Wolf, Ellis, Cange and Cole answering yes.

Motion carried.

Open session resumed at 6:56 p.m.

- II. ACTION – It is recommended to approve the 2011-2012 Personnel Handbook.

Motion/Rehire

Mrs. Cange moved and Mrs. Ellis seconded to approve the 2011-2012 Personnel Handbook. Motion carried.

- III. ACTION – It is recommended that the Board approve Mrs. Tierney-Hurst's maternity leave request.

Motion/Maternity Leave Request

Mrs. Wolf moved and Mrs. Cange seconded that the Board approve Mrs. Tierney-Hurst's maternity leave request. Motion carried.

Motion carried.

Finance Committee – Mr. Gotsch (Mrs. Cange)

- I. ACTION – Claims for the month of June, 2010 need to be approved for payment. This item is routine in nature.

Motion/Pay Claims

Mrs. Cange moved and Mr. Taylor seconded to approve payment of all claims for the month of June, 2011 as presented. Roll Call: Cange, Taylor, Ellis, Wolf, Karstens and Cole answering yes. Motion carried.

- II. ACTION – Substitute pay- The suggested rate of pay is \$75.00 per day from 1-20 days and \$80.00 per day +20 days. I recommend we use the \$80.00 rate for our retired teachers without the 20 day minimum.

Motion/Substitute Pay

Mrs. Cange moved and Mrs. Wolf seconded that substitute teachers be paid \$75.00 per day. Retired High Mount teachers and substitutes working more than 20 days be paid \$80.00 per day. Roll Call: Cange, Wolf, Ellis, Taylor, Karstens and Cole answering yes. Motion carried.

- III. ACTION – Prevailing Wage Resolution – Each June our Board must adopt a resolution in regard to the Prevailing Wage Act. The Regional Office of Education publishes the resolution on behalf of the districts and bills us for our portion. A copy of the resolution will be available for review at the Board meeting.

Motion/Prevailing Wage

Mrs. Cange moved and Mr. Karstens seconded that the resolution pertaining to the Prevailing Wage Act, a copy of which will be attached to and made part of the minutes of this meeting, be adopted. Roll Call: Cange, Karstens, Taylor, Ellis, Wolf and Cole answering yes. Motion carried.

- IV. ACTION – The Board will need to approve the temporary transfer of money from the working cash fund into those funds that have deficit balances as of June 30th, 2011 in order for those funds to show a zero balance. Transfers will be re-paid into the working cash fund as soon as tax receipts allow.

Motion/Fund Transfer

Mrs. Cange moved and Mrs. Wolf seconded to approve the temporary transfer of money from the working cash fund into those funds that have deficit balances as of June 30th, 2011, in order for those funds to show a zero balance. Roll Call: Cange, Wolf, Ellis, Taylor, Karstens and Cole answering yes. Motion carried.

- V. ACTION – Lunch prices need to be set for the 2011/2012 school year.

Motion/Lunch Prices

Mrs. Cange moved and Mrs. Wolf seconded that the lunch prices for the 2011-2012 school year be \$1.25 for student breakfast, \$.30 cents for reduced student breakfast, \$1.50 for an adult breakfast, \$2.00 for a student lunch, \$.40 cents for a reduced student lunch, \$2.25 for an adult lunch and \$.50 cents for milk. Roll Call: Cange, Wolf, Ellis, Taylor, Karstens and Cole answering yes. Motion carried.

- VI. ACTION – The Board needs to accept the contract with District #118 for food service for the 2011-2012 school year.

Motion/Food Service Contract

Mrs. Cange moved and Mr. Karstens seconded that the Board accept the contract with District #118 for food service for the 2011-2012 school year. Roll Call: Cange, Karstens, Taylor, Ellis, Wolf and Cole answering yes. Motion carried.

- VII. ACTION – The Board needs to accept the enclosed non-certified salaries for the 2011-2012 school year.

Motion/Non-Certified Salaries

Mrs. Cange moved and Mrs. Ellis seconded that the Board accept the enclosed non-certified salaries for the 2011-2012 school year. Roll Call: Cange, Ellis, Wolf, Taylor, Karstens and Cole answering yes. Motion Carried.

Building & Grounds/Safety & Security Committee – Mr. Karstens

Nothing to report

Strategic Planning/Parent Advisory Committee – Mrs. Cange

Nothing to report.

Board Policy Committee – Mr. Taylor

Nothing to report.

Curriculum/Special Education Committee – Mrs. Ellis

Meeting on Wednesday.

Secretary Report – Mrs. Ackerman

Discussed the Chicago conference with the Board and read a letter of thank you.

Principal's Report – Mr. Loepker

Report enclosed.

Mr. Gotsch entered the meeting at 7:37 p.m.

Adjourn

Mrs. Cange moved and Mrs. Ellis seconded to adjourn the meeting. Motion carried.

There being no further business before this Board, Mr. Cole declared the meeting adjourned at 7:38 p.m.

Respectfully submitted,

Susan Ackerman
Board Secretary

Robert Cole
Board President