

**HIGH MOUNT SCHOOL DISTRICT 116
PARENT AND STUDENT COMPACT**

Dear Parents:

It is essential that all parents and students are aware of the policies, rules, and procedures of High Mount School. Please take some time to review the contents of the Student Handbook with your child. If you have questions pertaining to any of the information, please feel free to contact me at school. I look forward to another safe and successful school year!

Sincerely,

Darin Loepker
Principal

I acknowledge that my child has received a copy of the following documents and I agree to review the documents with my child. I further agree to ensure that my child and I understand and adhere to the following:

- *the Discipline Policy/Code of Conduct of High Mount School (located in the Student Handbook)*
- *the Internet and Electronic Mail policy of High Mount School (located in the Student Handbook)*
- *the policies, rules, and procedures as outlined in the Student Handbook*

I also understand that I may request to review the following documents:

- *the High Mount School Board Policy Manual (located in the district office)*
- *the BASSC Special Education Policy Manual (located in the principal's office)*
- *the High Mount School Strategic Plan (located in the principal's office)*
- *the High Mount School Comprehensive Safety Plan (located in the principal's office)*

Parent's signature

Student's signature

Please sign, detach, and return this page to your child's homeroom teacher.

Student_____

Homeroom Teacher_____

High Mount School District 116
1721 Boul Avenue
Swansea, IL 62226
618-233-1054
www.highmountschool.com

Mr. Michael Brink, Superintendent
Mr. Darin Loepker, Principal
Mr. Jim Robben, Lead Teacher

This agenda belongs to:

Name_____

Address_____

Phone number_____

Homeroom Teacher_____

**STUDENT HANDBOOK
TABLE OF CONTENTS**

TITLE	PAGE	TITLE	PAGE
Parent and Student Compact	1	Metro Link Tracks and Property	11
Student Identification Page	2	Grading	11
District	4	Student Information	11
About Our School	4	Graduation	12
Board Policy Manual	5	Testing Schedule	12
Philosophy of Education	5	School Bus Rules	12
Supervision	6	Sexual Harassment/Misconduct	13
Hours of Operation	6	Bullying Policy	13
Communication	6	Tobacco Prohibition Policy	13
Use of the Building	6	Weapons	13
Emergency School Closings	6	Drug Policy	14
Material Fees Waiver	6	Chronic Infectious Diseases	14
Safety Drills/Visitors	7	Title IX of Public Law 92-318	14
Student Arrival and Departure	7	Asbestos	15
Tardiness	7	Visitation Policy	15
Absences	7	Speech and Language Screening	15
Planned Absences	7	Dress Code	15
Appointments/Absences	8	Student Records	16
Leaving School	8	Special Education	17
Student Illness	8	Internet and Electronic Mail	17
Accident or Illness at School	8	School Nurse/Medication Procedures	18
Permission Slips	8	Athletics and Extra-Curricular	19
Crossing Guard	8	Activities	
Bicycles	8	Pesticides Management	21
Breakfast Program	9	Discipline	21
Lunch Program	9	Discipline Policy/Code of Conduct	22
Lunch Periods	9	Family Assistance Program (FAP)	26
Classrooms (Inside Recess)	9		
Hallways	10		
Non-Educational Materials	10		
Property	10		
Playground Rules	10		
Telephones	10		
Restrooms	10		
Supply/Boiler Rooms/Elevator	11		

**HIGH MOUNT SCHOOL DISTRICT 116
2012-2013 STUDENT HANDBOOK**

DISTRICT

The following material contains information pertaining to federal, state, and local regulations. After reviewing the material, please contact an administrator at 233-1054 if you have questions.

ABOUT OUR SCHOOL

High Mount School District 116 is a school district located in Swansea, Illinois in St. Clair County. The district is organized under the laws of the State of Illinois and provides education for eligible residents in grades PK-8. Contact information for the school is as follows:

Address:	Phone:	Web:
1721 Boul Ave. Swansea, IL 62226	618-233-1054	www.highmountschool.com

Although the state has primary authority, the legislature has given responsibility to local school districts for the organization, operation, and financial support of their schools. The Board of Education, consisting of seven elected representatives of the local school district, has full authority to operate the public school within the framework of law established by the legislature and interpreted by the office of the State Superintendent of Education. School Board members are elected on the first Tuesday in April in odd numbered years and serve a four- year term with no compensation. A school board member must be a citizen of the United States, 18 years of age or older, a resident of the state for 30 days, a resident of the district for 30 days immediately preceding the election, and may not be an employee of the school.

Nomination for membership shall be made by a petition signed by at least 50 voters residing within the district. The petitions shall be obtained from and filed with the School Board secretary. Nominations are open 78 days before election day and closed 71 days before election day. Any vacancy that may arise shall be filled by an appointee elected by the remaining members. Such appointee shall serve until the next annual election.

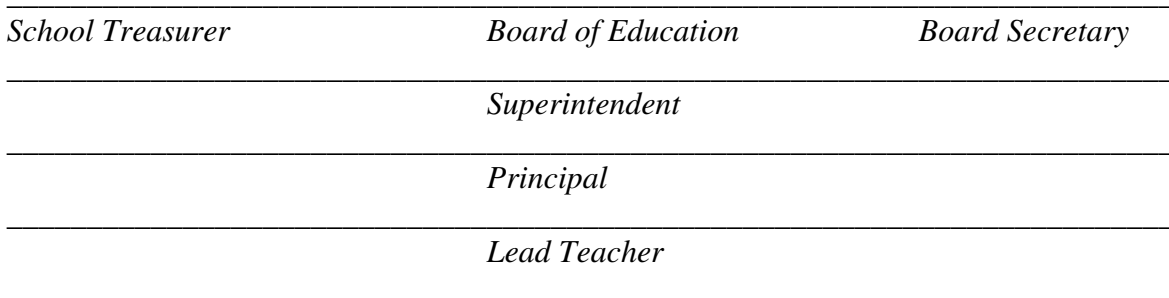
All meetings of the Board of Education are open to the public with the Board reserving the right to adjourn to executive session. No final actions can be taken during executive sessions. The regular monthly meetings of the Board of Education shall be held in the Board Room at the school on the third Monday of each month at 6:30 PM unless otherwise noted. Notices of meetings are posted by the superintendent's office.

The current High Mount School Board of Education members are as follows:

Dusty Cole	President
Ray Gotsch	Vice President
Lorraine Cange	Member
Shirla Ellis	Member
Jason Karstens	Member
Javis Taylor	Member
Debra Wolf	Member

Committees of the Board of Education are: Personnel, Finance, Curriculum/Special Education, Board Policy, Strategic Planning/Parent Advisory, and Grounds/Safety.

The following is a diagram of the functional subdivisions of High Mount School District 116:



Specific information pertaining to our school can be found at www.highmountschool.com.

BOARD POLICY MANUAL

The information contained in this handbook is an overview of the information contained in the High Mount School Board of Education Policy Manual. Parents and students are expected to abide by the policies set forth in this manual. The manual may be reviewed in the district office.

PHILOSOPHY OF EDUCATION

The school district, in an active partnership with parents and community, will promote excellence in a caring environment in which all students learn and grow. This partnership shall empower all students to develop a strong self-esteem and to become responsible learners and decision-makers. The school district is committed to developing and using a visionary and innovative curriculum and a knowledgeable and dedicated staff.

High Mount School Mission Statement

“The Mission of High Mount School is to empower students to achieve their best.”

SUPERVISION

The administration shall have supervision over all school employees and students while on school grounds. They shall also be responsible for all activities that involve the use of the school building and grounds.

HOURS OF OPERATION

*The school office is open from 7:45 AM-3:45 PM.

*The first bell sounds at 8:20 AM. The tardy bell sounds at 8:25 AM.

*Students who are dropped off or walk may not arrive before 7:45 AM.

*Dismissal time for students is 3:00 PM. The buses will also begin the routes at this time.

*Students must be picked up by 3:15 PM (11:45 AM on early dismissal days).

COMMUNICATION

The following steps must be followed to help solve a problem or complaint:

1. Contact the person involved
2. Contact the principal if there were unsatisfactory results with the person involved
3. Contact the superintendent if there were unsatisfactory results with the principal
4. Contact the school board president if there were unsatisfactory results with the superintendent

USE OF THE BUILDING

Anyone interested in using the school facilities must obtain a Building Request Form from the school office. The request will be considered by the administration in accordance with School Board policy.

EMERGENCY SCHOOL CLOSINGS

If the school is closed due to inclement weather or other reasons, local television stations will be notified and an AlertNow call will be made.

MATERIAL FEES WAIVER

The School Board has established fees and charges to help fund certain school activities. It is recognized that some students will be unable to pay these fees. Those students will not be denied educational services or academic credit due to the inability of the parents or guardians to pay fees. Families who are unable to afford these fees may receive a waiver of these fees based on approval of a completed Fee Waiver Application. These students, however, are not exempt from charges for lost or damaged books, materials, supplies, equipment, etc. The Fee Waiver Application is available in the school office. A student shall be eligible for the waiver when at least one of the following prerequisites have been met:

1. The student is currently receiving aid under Article IV of the Illinois Public Aid Code (Aid to Families with Dependent Children).
2. The student is currently eligible for a free lunch pursuant to Illinois School Code section 105 ILCS 125/1 et seq.
3. The student's family are experiencing extenuating circumstances (example-excessive medical bills)

SAFETY DRILLS

All students and staff will participate in safety drills throughout the school year, which will include fire, disaster/storm, emergency evacuation, earthquake, and lock-down. Emergency procedures and evacuation routes are posted in each classroom and are a part of the school's Comprehensive Safety Plan.

VISITORS

All visitors must report to the main school office upon arrival. Each visitor will be required to sign in and wear a badge administered from the main school office. There are no exceptions to this rule and violators may be asked to leave school grounds.

STUDENT ARRIVAL AND DEPARTURE

Students in grades K-8 will proceed to the playground upon arrival at school. If we are experiencing inclement weather, the following alternative location will be used:

Grades K-1	Gymnasium (west)
Grades 2-4	Cafeteria
Grades 5-8	Gymnasium (east)

Students should not arrive at school prior to 7:45 AM and will depart the school grounds immediately upon dismissal unless they are participating in a supervised activity. A before and after school latchkey program is available for students if needed.

TARDINESS

Students who are continuously tardy will be subject to disciplinary actions in accordance with the discipline policy. Students who arrive after the 8:25 bell must be signed in at the office by the parent/guardian. If the student is not signed in, the student may not be permitted to attend class until the parent/guardian signs the student in at the office. Three tardies per quarter will result in disciplinary action, which will include after-school detentions.

ABSENCES

A parent/guardian must call the school office absentee line (233-1054 ext. 300) before 9:00 AM for each absence. The office will call home to verify an absence if no call from the parent has been received. The Swansea Police Department officers may be used to check on absent students when no call from a parent has been received.

Students who are absent for 3 consecutive days or 10 cumulative days may have to provide verification that they were seen by a physician before they will be allowed back in class. Students who accumulate 9 unexcused absences during a school year will be referred to the Truancy Department and other organizations as deemed necessary.

PLANNED ABSENCES

Parents must complete the "Request for Planned Absence" form when a student will miss school for reasons other than illness. This form can be requested through the office and returned at least

three days prior to the absence. Students who are not in attendance during the school day may not attend after school or evening events.

APPOINTMENTS/ABSENCES

The following time frames coincide with state guidelines for attendance. Students who are not at school and not under these guidelines will be considered absent.

AM appointments: students should return to school before 9:00 AM

PM appointments: students should leave school no earlier than 2:15 PM

Lunch appointments: students can leave during their 45-minute lunch period

LEAVING SCHOOL

Students will not be permitted to leave school grounds during the day. Students who must leave for appointments must be picked up in the office at the designated time. A sign out sheet will be used to record the student's departure.

STUDENT ILLNESS

Please keep your child home if he/she is not feeling well, running a fever, has a rash, etc. prior to leaving home. A physician's statement may be required when students return to school after an illness or unexplained rash.

ACCIDENT OR ILLNESS AT SCHOOL

In the event of an accident or illness while at school, the student's parents will be immediately notified so arrangements can be made for the student. Emergency contact numbers will be used if the parent cannot be reached.

PERMISSION SLIPS

Permission slips will be sent home before any school sponsored field trip. Please sign and return these when requested.

CROSSING GUARD

The school provides a crossing guard at the four-way stop at Boul Avenue. The crossing guard is on duty 30 minutes before school and 15 minutes after school. Please instruct your child to cross only at the direction of the guard.

BICYCLES

Students in fourth grade or higher are permitted to ride bikes to school. Students who do not comply with the bike guidelines will lose the privilege of riding a bike to school. The following guidelines must be followed:

1. Bikes must be walked at all times when on school property.
2. Bikes will be placed in the bike rack and locked with a suitable chain and lock.
3. Students will not sit or play around the bike racks.
4. Do not ride double on a bike.
5. Ride single file.
6. Ride on the south side of Morgan St. and Route 161.
7. Walk bikes across intersections.

BREAKFAST PROGRAM

A breakfast program is available to the students before the start of school on days when lunch is served. Breakfast begins at the scheduled arrival time and ends when the first bell sounds. Students who eat breakfast at school should proceed directly to the cafeteria in the morning.

LUNCH PROGRAM

A hot lunch is available for students to purchase. One carton of milk is included in the lunch price. Extra milk will be available for purchase. A juice/water machine will also be available for students. Breakfast and lunch can be paid for in advance. Payments should be made in the form of a check. If paying by cash, enclose the money in a sealed envelope with the child's name and homeroom indicated on the front. If the payment is for more than one child, please indicate that on the envelope as well. Information regarding free/reduced lunches will be distributed at the time of registration and is available in the school office at any time throughout the year. Random eligibility verifications will be done in accordance with federal guidelines.

It is the parent's responsibility to see that each child has a lunch from home or money to purchase a lunch each day. Students in grades 5-8 are not allowed to charge meals. Students in grades K-4 are allowed to charge meals up to two days. In case of emergency, please contact the office to make arrangements to any of the aforementioned guidelines. Parents will be contacted when their child needs to charge and a money due notice will be sent home. Parents may also contact the cashier at extension 539 to inquire about account balances.

LUNCH PERIODS

Grades 7-8	11:00 AM-11:45 AM
Grades K-1	11:30 AM-12:15 PM
Grades 2-4	12:00 PM-12:45 PM
Grades 5-6	12:30 PM-1:15 PM

All students will have a 45-minute lunch period. A portion of that period will be spent at recess. All students are expected to display good eating habits and manners. The following are rules to be observed while in the cafeteria:

1. Students will obey and respect the supervisors.
2. Students will sit in their assigned seats/tables.
3. Students are responsible for disposing of their own trash.
4. Students will participate in lunch recess unless a detention has been issued.

CLASSROOMS (INSIDE RECESS)

When returning from the cafeteria, the students will use the restrooms and drinking fountains located in their respective hallways. After entering their homeroom classroom, they will remain there. Inside recess activities will be of a quiet nature so students may study and other classrooms will not be disturbed. All classroom rules must be obeyed.

HALLWAYS

All hall passages will be orderly and quiet. Students are not permitted in the halls before school unless requested by a teacher.

NON-EDUCATIONAL MATERIALS

1. Harmful pets will not be permitted at any time. Other pets will be permitted with the homeroom teacher's approval.
2. Toys and playthings will not be permitted except with permission from a homeroom teacher. These items will not be taken outside during recess.
3. Baseballs, footballs, and Frisbees are not permitted, unless permission is granted by administration.
4. Radios, electronic games, trading cards, etc. are not permitted, unless permission is granted by administration.
5. Gum is not permitted at school. Soda may not be purchased during school hours.
6. Cell phones are allowed at school but the phone must not be visible and turned off. This includes before and after school while the student is on campus and on the bus. Students must obtain permission from a staff member to use the phone at a school activity. The school is not responsible for lost or stolen cell phones. The school will impose leveled discipline and/or revoke cell phone privileges if cell phones are abused.
7. Ipods, e-readers, and other portable media players may be used only before the school day begins and after the school day ends unless permission is granted by administration. These items should not be used during the hours of 8:20 AM-3:00 PM. The school is not responsible for lost or stolen items.

PROPERTY

Personal or school property must not be taken or used without the permission of the owner or teacher. Students are responsible for repair or replacement of damaged or lost property.

PLAYGROUND RULES

1. Throwing wood chips, rocks, snowballs, or other objects is not permitted.
2. All students are to remain in their assigned playground area and use the designated equipment. Students may not leave the grounds to retrieve a ball or other object.
3. Shortcuts will not be taken when entering or leaving school grounds.
4. All students will go outside for recess unless there is a note from a parent and/or doctor. Please make sure that students are dressed appropriately for the weather conditions.
5. Football-type games, gymnastics, or other physical contact are not permitted.
6. Playground supervisors must be obeyed at all times.

TELEPHONES

The telephones in the school are business phones and are to be used by students only after obtaining permission from a staff member.

RESTROOMS

Students are to use the restrooms assigned to them by their homeroom teacher.

SUPPLY/BOILER ROOMS/ELEVATOR

Students are not permitted in the supply/boiler rooms at any time. Students may use the elevator with staff member approval and must ride with another student or staff member.

METRO LINK TRACKS AND PROPERTY

These areas are off limits at all times.

GRADING, PROMOTION/RETENTION, AND HONOR ROLL

A-Excellent (94-100)

D-Passing (70-77)

B-Good (87-93)

F-Below Passing (Below 70)

C-Average (78-86)

Placement, promotion, or retention shall be made in the best interests of the students after a careful evaluation of the advantages and disadvantages of alternatives.

Specials classes will be graded using the following system:

	Grades K-4	Grades 5-8
PE	P or F	P or F
Art and Music	S+, S, S-, U	Regular grading schedule
Library	NA	Regular grading schedule (Study Skills only)

5th-8th grade Honor Roll

High Honors: The student must earn an “A-“ or better in all subject areas.

Honors: The student must earn a “B-“ or better in all subject areas. The student will, however, be allowed one “C” in any subject area if the student earns an “A” in two of the following core subject areas (Language Arts, Math, Science, and Social Studies). A grade of “D” or “F” in any subject area will automatically disqualify the student from any honors recognition.

2nd-4th grade Honor Roll

Honors: The student must earn a “B-“ or better in all subject areas. The student will, however, be allowed one “C” in any subject area if the student earns an “A” in one of the following core subject areas (Reading, Spelling, Language Arts, and Math). A grade of “D”, “F”, or “U” in any subject area will automatically disqualify the student from any honors recognition.

1st grade Honor Roll

Honors: The student must earn an “S+” or better in both Math and Reading. With the exception of Handwriting, any other subject grade below an “S” will disqualify the student from any honors recognition. Conduct referral points (except for tardies) will also disqualify the students from any honors recognition for that quarter.

STUDENT INFORMATION

The following information may be posted in class books, graduation notices, awards, school website, school newsletters and directories. Parents and guardians who do not want this information published must notify the school office.

1. Student’s name, address, and phone number.
2. Parent or guardian name.
3. Participation in school activities.
4. Period of attendance in the school.

5. Awards received.
6. Photographs

GRADUATION

Upon graduation, student records will be transferred to the high school and become the property of the high school district.

TESTING SCHEDULE

High Mount School students will take standardized tests in alignment with local, state, and federal guidelines. The overall testing schedule for the students is as follows:

	<u>Fall</u>	<u>Spring</u>
Gates-McGinitie Reading Test	Grades 1-5	Kindergarten and Title I students
Explore Test	Grade 8	NA
Illinois Standards Achievement Test (ISAT)	N/A	Grades 3-8

Students will also be progress monitored in compliance with Response to Intervention. All students will take the Aims Web Reading and Math test three times a year. Students who qualify for the school’s RTI program will be tested throughout the school year.

SCHOOL BUS RULES

1. Be on time at the designated bus stop. Stay off private property and conduct yourself properly.
2. Stay off roads or streets while waiting for the bus.
3. Wait for the bus to come to a complete stop.
4. Keep hands and head inside the bus at all times.
5. Assist in keeping the bus safe and sanitary at all times.
6. Any behavior that diverts the driver’s attention will not be tolerated.
7. Treat bus equipment with care and respect.
8. Never tamper with the bus or the equipment.
9. Windows should only be lowered to the designated line.
10. Do not leave anything on the bus.
11. Keep the aisles clear from obstructions.
12. Help monitor the safety and comfort of small children.
13. Do not throw anything out of the bus window.
14. Do not leave your seat while the bus is in motion.
15. Be courteous at all times.
16. Be absolutely quiet when approaching a railroad crossing.
17. In case of a road emergency, remain in the bus until instructions are given by the driver.
18. At a discharge point where it is necessary to cross the road, proceed to a point at least 10 feet in front of the bus on the right shoulder until a signal is given by the bus driver to cross.
19. Be alert for a danger signal from the driver.
20. The driver will not stop at places other than designated school bus stops.
21. All bus rules apply to field trips and other school-sponsored trips.
22. Respect the directions of the chaperones while on field trips.
23. No eating, drinking, chewing gum, etc. on the bus.
24. Seating will be assigned by the school or the driver.

25. While in transit, school bus riders are under the jurisdiction of the school bus driver unless the local Board of Education designates an adult to supervise the riders.
26. Bus routes may be monitored by video camera.

Students who do not follow bus safety rules are subject to disciplinary action, including removal from the bus. Parents will be notified in writing of each offense. The following discipline system will be used:

- | | |
|--|--|
| 1 st offense-Warning | 3 rd offense-10 day bus suspension |
| 2 nd offense-3 day bus suspension | 4 th offense-Loss of bus privileges for the school year |
- Serious infractions may automatically result in the loss of privileges for a specified amount of time or the rest of the year.

SEXUAL HARASSMENT/MISCONDUCT

Inappropriate behavior of a sexual nature will not be tolerated. These behaviors may include, but are not limited to, the following:

1. Verbal-name calling, jokes, innuendos
2. Visual-drawings, pictures, words, etc.
3. Physical-touching of intimate body parts is not allowed. Unwelcomed touching of any kind is not acceptable.

All infractions of these behaviors will be dealt with in a serious manner.

BULLYING POLICY

High Mount School District 116 will not condone bullying. Bullying shall be defined as intentionally attempting to intimidate, threaten, scare, etc. another student or students. Bullying may be done by exhibiting aggressive behavior, written words, body posturing, verbal phrases, or by other means. The following actions will be taken if a student is formally identified as a bully:

1. The principal may send a certified letter to the identified student’s parents. The letter will identify the student as a bully and will list interventions that will be made.
2. A referral to the school social worker will be made. Referrals to other agencies or organizations may also be made.
3. The identified student will be punished in accordance with the High Mount School discipline policy.

TOBACCO PROHIBITION POLICY

In accordance with Sections 10-20.5(b) and 34-18.11 of the School Code of Illinois in reference to tobacco use, the Board of Education of High Mount School District 116 has adopted the following policy statement:

“The use of tobacco on school property and school-sponsored activities by school personnel, students, or any other person shall be prohibited. The school district will not authorize or permit any exception to, or exemption from, the prohibition at any place or at any time including without limitation, outside of school buildings or before or after the regular school day or on days when school is not in session.”

WEAPONS

A student who uses, possesses, distributes, purchases, or sells an explosive firearm, knife, or any other object that can be reasonably considered a weapon shall be expelled for at least 365 days.

The building principal or designee shall notify the criminal justice or juvenile system of any student who brings a firearm or weapon to school. The School Board may modify the expulsion requirement on a case-by-case basis.

DRUG POLICY

The High Mount School District 116 Board of Education, in keeping with the ongoing concern and problems created by drugs in the work place, has adopted the following statements concerning students and employees:

Students

1. The use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful to the student's health and well-being.
2. The use, possession, or distribution of drugs or alcohol on school grounds during school or any school-sponsored activity is prohibited.
3. The use, possession, or distribution of drugs or alcohol will be dealt with by school personnel. Punishment will be up to 10 days of suspension or expulsion by the Board of Education. Referral for prosecution will be made to the proper authorities and, if deemed appropriate, assistance will be provided to find a rehabilitation program.
4. Students will have access to counseling and rehabilitation programs available.
5. All parents and students will receive a copy of the proper information.
6. Parents will be notified that compliance with acceptable standards of conduct is mandatory.

Employees

1. Employees will not use, possess, or distribute drugs or alcohol while on school grounds or involved with school-sponsored activities.
2. Employees who use or distribute drugs or alcohol while on the job will be dismissed and proper legal action taken with authorities. Employees who seek help before discovery will be assisted in finding suitable treatment or rehabilitation. Following treatment, the employee may be re-assigned if appropriate.
3. Information about drug and alcohol counseling and rehabilitation will be made available to the employees. All employees will be given a copy of the standards and alternatives to be signed and kept on file.

CHRONIC INFECTIOUS DISEASES

The Board of Education will provide a free, appropriate education for all students who are the legal responsibility of District 116. Students with chronic infectious diseases will be individually evaluated to determine the most appropriate educational placement-which may or may not require special education or adaptive programming-according to the guidelines established by the Illinois State Board of Education, Illinois Department of Public Health, and the Federal Centers for Disease Control.

TITLE IX OF PUBLIC LAW 92-318

Grievance procedures for students, parents, employees, and others will be as follows:

1. The initial complaint will be presented in writing to the grievance officer.
2. The grievance officer shall arrange for a hearing by a hearing officer.

3. Should the decision of the hearing officer not be acceptable, the grievant may file a statement of his grievance with the Board of Education.
4. Failing to resolve the problem in Step 3, the grievant may file a complaint with the circuit court.

ASBESTOS

High Mount is inspected in accordance with all regulations and has in place a monitoring program of the asbestos remaining in the building. A regular monitoring system has been developed to detect any changes in the areas where asbestos exists. While there is asbestos present in the building, there is no immediate danger due to the inspections and monitoring process in place. Copies of relevant materials are available for review in the district office.

VISITATION POLICY

High Mount School welcomes your visitation and involvement in the school. In order to ensure the safety of the children, the following guidelines must be followed:

1. If your child forgets an item at home, bring it to the office and a staff member will deliver it at a convenient time for the child.
2. All visitors to the school must use the main entrance doors located by the office.
3. All visitors must report to the main office and sign in. A visitor's badge will be issued at that time. The badge must be worn at all times while in the building or on school grounds. Visitors must sign out in the office when departing the school or school grounds.
4. Parents who desire to visit a classroom for an extended period of time must arrange a mutually agreeable time with the teacher. The teacher will secure administrative approval of the time and purpose of the visit.
5. Parents who are picking up a student after school should wait in their vehicle or by the access gate. Parents should not wait in the main lobby or hallways.

SPEECH AND LANGUAGE SCREENING

It is the High Mount School policy that kindergarten students with speech concerns will have their speech and language checked by the speech and language pathologist. All new students to the district in grades 1-8 may also have their speech and language checked during the school year as a part of our routine school procedures. When the speech and language pathologist has completed the screening, you will be notified if your child requires further testing.

DRESS CODE

It is the intent of High Mount School to create a safe environment where students are ready to learn. With this in mind, the school requests that all students are modestly dressed in clothing that will not disrupt the overall educational environment. In addition, the school requests that parents respect the dress code and help the school maintain these standards by monitoring your child's clothing. General guideline: All students will be clothed from the shoulders to the mid-thighs when at school or at school functions. If students are asked to raise their arms, their stomach cannot be exposed. Final decisions on dress code violations will rest with the faculty and administration.

Students should NOT wear:

- *clothing that may disrupt the orderliness of the class or school.
- *clothing displaying questionable language, violence, alcohol, or drug logos.

- *clothing that displays music groups that is deemed inappropriate by a staff member.
- *backless shoes and footwear that could increase the danger of injury.
- *pants that sag below the waist or pants that cover the student's shoes.
- *hats or headgear in the building (including scarves). Hats worn outside must have the bill facing forward.
- *clothing with holes or rips in them that are deemed inappropriate by school personnel.
- *low-cut shirts and clothing that reveals undergarments, bare midriffs, bare backs, or cleavage.
- *clothing with derogatory messages. (Example: shirt with "Loser" or "Stupid" on it)
- *clothing that can be construed as "gang-related."
- *shirts longer than the student's back pockets.
- *any body piercing that may compromise a student's safety.

Students MUST:

- *have shoelaces tied at all times.
- *wear shirts with sleeves.
- *wear clothing that fits properly.
- *wear pants/shorts at the waist.
- *wear shorts that are at least at mid-thigh level.
- *have their hair out of their eyes.

STUDENT RECORDS

Under the Illinois School Student Record Act of 1975, school districts must notify parents and students of their rights contained in this Act. Please read the following information carefully.

A parent/guardian or person designated as a representative may request to inspect, review, and copy the permanent or temporary records of their student by contacting the school office. The school or parent may have a qualified professional present to interpret the information contained in this record.

A parent shall have the right to challenge entries exclusive of the grades on the basis of accuracy and may request a change. Should the school refuse to change the record, the following hearing procedure will be followed:

1. An informal conference with the superintendent shall be provided within 15 days of request of the hearing.
2. If a satisfactory solution is not reached, a formal hearing before an impartial hearing officer will be held within 15 days of the informal conference. A recording of the hearing will be made by a recorder or court reporter.
3. The parent may appeal the hearing officer's decision to the Superintendent of the Educational Service Region. The Superintendent of the Educational Service Region shall examine the materials and render a decision to both the parents and the school district.

The law requires that a school district maintain two types of school records. Types of information contained in each are as follows:

1. Permanent records-The minimum personal information necessary to a school in the education of the student and contained in a school student record. This may include name, birthday, address, grades, grade level, parent's name and address, attendance records, gender, place of birth, class rank, graduation date, honors and awards, accident

- reports, health records, and the records pertaining to the release of any permanent records.
2. Temporary records-All information contained in a school student record but not contained in a student permanent record. This may include family background information, intelligence test scores, aptitude test scores, state assessment scores, etc.

The following people may receive information from student records without parent or guardian consent:

1. School personnel of the district with legitimate educational interest.
2. Other school districts upon enrolling the student and signed release by the parent for the records. The parent will have the opportunity to examine the records prior to the release to the new district.
3. Federal and state education officials for specified statutory purposes.
4. Compliance with a judicial order or subpoena. Parents will be notified.
5. Other persons with written consent of parent or guardian stating the material and reason for request.

SPECIAL EDUCATION

Please refer to the Belleville Area Special Services Cooperative manuals and guidelines. These documents are located in the principal's office or can be accessed from the High Mount School website under the "Community Connection" link.

A Free Appropriate Public Education (FAPE) is required for all children with disabilities who are between the ages of 3 and 21 and who have not yet graduated from high school. Special education services are coordinated with the Belleville Area Special Services Cooperative (BASSC). If a student is found eligible for special education services, an Individualized Education Program (IEP) will be developed and implemented to designate services that are required and to assure that the placement of the student takes place in the least restrictive environment. Programs are available for the following handicapping conditions: autism, cognitive disability, deaf-blindness, deafness, developmental delay, emotional disability, hearing impairment, multiple disabilities, orthopedic impairment, other health impairment (OHI), specific learning disability, speech/language impairment, traumatic brain injury, and visual impairment. Specific questions or a referral for an evaluation may be directed to the principal. The rights of parents and children are protected through due process procedures. Parental consent is required before assessment and services may begin.

INTERNET AND ELECTRONIC MAIL

We are pleased to offer students of High Mount School access to electronic mail and the Internet. To gain access, all students must obtain parental permission.

Access to e-mail and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people.

While our intent is to make the Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from opportunities for collaboration exceed disadvantages. Ultimately, parents and

guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, High Mount School supports and respects each family's right to decide whether or not to apply for access.

Students are responsible for good behavior on school computers just as they are in a classroom. Communications on the network are often public in nature. General school rules for behavior and communication apply. The computer technology is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required. Access is a privilege-not a right-and entails responsibility.

Individual users of the district computers are responsible for their behavior and communications over those networks. It is presumed that users will comply with the district standards and will honor the agreements they have signed. Beyond clarification of such standards, the district is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network. Within reason, freedom of speech and access to information will be honored. During school, teachers of younger students will guide them toward appropriate materials.

The following are not permitted:

1. Sending or displaying offensive messages or pictures
2. Using obscene language
3. Damaging computers, computer systems, or computer networks
4. Violating copyright laws
5. Using another person's password
6. Trespassing in another person's folders, work, or files
7. Intentionally wasting limited resources

Violations may result in a loss of access as well as other disciplinary or legal action.

SCHOOL NURSE/MEDICATION PROCEDURES

Teachers and other non-administrative school employees, except school nurses, shall not be required to administer medication to students. Administering medication during school hours or during school-related activities is discouraged unless it is necessary for the critical health and well-being of the students.

All prescription medication dispensed at school must be prescribed by a licensed prescriber. Each dose of medication given will be documented. Effectiveness or side effects will be assessed and documented. A written order for the medication must be obtained from the student's licensed prescriber. All medications must be brought to school by an adult.

Medications may be administered by the nurse or an assigned designee during school hours provided that the following conditions are met:

1. Prescription medication must be brought to school in the original package or pharmacy labeled container. The label must clearly display the child's name, medication name and number, dosage, administration route and other directions, name of prescribing physician, and pharmacy's address and phone number.

2. There is written permission from the parent requesting the nurse to administer the medication and giving the nurse permission to contact the physician or dentist should there be questions or concerns regarding the medication.
3. The medication administered will be recorded by the nurse and retained in the nurse's log sheet and file.
4. Non-prescription drugs shall be brought to school by an adult and stored with the manufacturer's original label indicating the ingredients and the student's name affixed to the container. Written permission by a physician and the parent is also required.
5. A locked storage space and refrigerator is provided for medications in the nurse's area.
6. During field trips, the needed medicines will be clearly marked with the student's name and proper dosage and will be provided to the teacher for administration.
7. The parents/guardians agree to hold harmless High Mount School District 116, its employees and agents, either jointly or severally, from and against any and all claims, damages, causes of action or injuries, incurred or resulting from the administration of said medication. Forms will be available in the office.
8. Please contact the nurse if you have questions regarding medications.

STATE OF ILLINOIS REQUIREMENTS:

Pre-K: Health physical (including lead levels, BMI, and diabetes assessment)

Kindergarten: Health physical (including lead levels, BMI, and diabetes assessment), Dental, Vision

Grade 2: Dental

Grade 6: Health physical (including Tdap vaccine, BMI, and diabetes assessment), Dental

Grades 5-8: All students who participate in an athletic activity must have a sports physical on file (The regular sixth grade physical can be used for athletics)

Students in pre-K, kindergarten, and grade 6 will be excluded from school if proof of a health physical is not submitted by the first day of student attendance.

Vision examination due date: October 15 Dental examination due date: May 15
(As per state guidelines, report cards will be held if parents do not meet these deadlines)

NOTICE OF MANDATED VISION/HEARING SCREENINGS

Vision and hearing screenings will begin in late September/October. All students in early childhood, pre-k, kindergarten, grade 2, grade 8, special education, new students, and any requests/referrals will have their vision screened. Hearing screenings will be conducted on all students in early childhood, pre-k, kindergarten, grades 1-3, special education, new students, and referrals/requests.

Please note that these screenings are not substitutes for evaluations performed by doctors.

ATHLETICS AND EXTRA-CURRICULAR ACTIVITIES

The athletic and extra-curricular programs at High Mount School are designed to provide the students with a disciplined and competitive environment that allows for the acquisitions of skills and the furtherance of the educational process. These activities are considered part of the school program. Eligibility for these activities may be terminated as a result of poor academic performance or misconduct. The administration and coaches/sponsors will make the final

determination on eligibility. Please understand that these programs are competitive and inclusion is based upon performance, skill, and attitude.

The following is a list of requirements that all participants must adhere to:

1. All students participating in a physical activity (sports/cheerleading) are required to have evidence of a current physical examination on file in the school office prior to tryouts. Physicals are the responsibility of the students and parents as are the fees associated with them. Forms are available in the school office.
2. All students participating in physical activities (sports/cheerleading) will also be required to purchase school insurance prior to participating unless the parent provides a waiver stating that the participant is covered by other health insurance.
3. No student may participate in more than one physical activity at the same time. Exceptions may be made on a case- by- case basis.
4. The Board of Education requires that all students who participate in school activities must have their registration materials completed and book fees paid or waived.
5. Students must be academically eligible with a 2.0 GPA (C average) or greater at the time of tryouts for sports or at the beginning of an extracurricular activity. Students must maintain a 2.0 GPA(C average) to remain eligible. Eligibility will be checked every two weeks during an activity. If a student is ineligible after a 2 week eligibility check, the student will be re-checked on the following Friday. If the student has raised the GPA to a 2.0 or higher after one week, they are eligible for activities on the following Monday. If the student does not raise the GPA after one week, they will remain ineligible until the next Friday when an eligibility check is run. If the student is eligible after the second eligibility check, the student will be eligible for activities on the following Monday. If the student is still ineligible after the 2nd week they will remain ineligible for the season. A student that receives an "F" at the completion of the quarter in any class will automatically be ineligible for the duration of that sport or activity.

All participants are expected to attend all practices, meetings, or games. Ineligible participants may not dress out for games or participate in practices or meetings. Suspended/Ineligible students will attend practices and home games while being suspended.

Tardies- 2 Tardies=1 unexcused absence 3 Tardies=1 game suspension 4 Tardies=Termination
Unexcused absences- 1st offense=Warning 2nd offense=1 game suspension
3rd offense=Termination

Student behavior guidelines:

1. Students who receive 5 or more conduct referral points in a semester are ineligible to participate in any activities.
2. Students who have been suspended from school may not participate in any activity for the duration of the suspension.
3. Following a serious disciplinary issue, continuation on a team or in an activity will be determined by the administration and coach/sponsor.

Parents, spectators, and students must also adhere to the following guidelines. Failure to conform to these guidelines will result in disciplinary action, which may include removal from a sport/activity and/or banishment from school-related activities.

1. Treat all people with respect.
2. Take proper care of all equipment and facilities.

3. Avoid socially unacceptable language and actions.
4. Dress appropriately in accordance with the dress code while participating in or viewing activities.
5. Students shall avoid the use of tobacco, alcohol, or non-prescription drugs at all times.
6. The use of alcohol, tobacco, and non-prescription drugs is forbidden at school- sponsored activities.
7. Participants must be picked up within 15 minutes following a game, practice, or meeting. If a student is not picked up within 15 minutes, 2 separate incidents, the child may be removed from the team or organization.
8. Parents are encouraged to contact a coach/sponsor at school the following day with questions or concerns. It is highly discouraged to attempt to speak with a coach with concerns immediately after a game or event.

PESTICIDES MANAGEMENT

High Mount School has an Integrated Pest Management practice which follows Board Policy 4:160 and incorporates building maintenance, sanitation, physical barriers, and, as a last resort, the safest and most effective means of pesticide. Board Policy 4:160 requires that public schools notify parents at least 48 hours prior to the application of pesticides on school property.

Excluded from this notification requirement are disinfectants, sanitizers, and insecticide and rodent baits. Although we have no intention of spraying or fogging with pesticides during the school day when students are in attendance, parents may register to be contacted prior to any pesticide application. To register, please contact the superintendent's office. In the event of an extreme emergency where pesticides must be used immediately, parents will be notified via the district's phone calling system.

DISCIPLINE

One goal of our school is to assist each child in developing self-discipline. It is essential that each child demonstrate good habits of discipline that have already been formed at home. Good discipline promotes good academic progress. All students are expected to respect the faculty and property of High Mount School. Reimbursement will be made to the school for any damage a child may cause to any property or material.

Each teacher is primarily responsible for enforcing the rules and regulations of the school. At the beginning of the year, students will be informed of all classroom rules and school regulations. Each child must learn to be responsible for his/her own actions and decisions. If a student knows what is expected and acts to the contrary, he/she should be ready to accept any and all consequences. However, since each action and the circumstances surrounding it are different, the consequences will differ. There are occasions when large groups of students may be involved in an incident and it is not possible to single out which students are guilty.

Failure to comply with the rules and regulations of the school will result in disciplinary action in accordance with the discipline policy. Problems that occur are usually handled between the student and the staff member who is involved. If efforts at this level are ineffective, the teacher will contact the parent and, when deemed necessary, the administrators.

The school's discipline policy will be explained to all students on the first day of school. A copy of the policy can be found in the student handbook. If conflicts or problems do arise, parents and students are expected to follow the steps that are found in the "Communication" section of the

student handbook. We can best serve the students by working together, inquiring about situations should a misunderstanding develop, and by supporting one another.

Suspensions and expulsions are serious disciplinary alternatives and will be used when students are guilty of gross disobedience or misconduct. The administration can suspend a student for a period of time not to exceed 10 days except in the case of bus suspensions, which may be longer for safety reasons. The High Mount Board of Education has the authority to expel a student. The following procedures will be used in the event of a suspension or expulsion:

Suspension

1. The suspending school official shall give the student oral or written notice of the charges and evidence to support the charges.
2. The student has the right to tell his/her side of the incident in a conference with the suspending school official. The school official will then inform the student whether or not the suspension is to be imposed.
3. If the suspension is to be imposed, the parents shall be notified by phone (if possible) and by registered or certified mail. A copy of the rules and regulations allegedly violated shall be sent to the parent along with the number of days of the suspension. The notice of the right to appeal the suspension to the Board of Education will also be included. If the parent decides to appeal the suspension, the appeal must be submitted in writing within 10 school days after the suspension.

Expulsion

1. An expulsion will occur only after the parents have been requested to appear at a meeting of the Board of Education or with a hearing officer to discuss the disciplinary infraction.
2. The request will be sent by registered or certified mail and will state the time, place, and purpose of the meeting.
3. If an expulsion occurs, the Board of Education shall state the reasons for dismissal and the date on which the expulsion becomes effective. If a hearing officer is used, the Board of Education action will follow receipt of a written report.

DISCIPLINE POLICY/CODE OF CONDUCT

The purpose of the High Mount School discipline policy is to provide an educational atmosphere conducive to optimum learning in a stress-free environment. This policy will provide a concise disciplinary program within the guidelines established by the High Mount School Board of Education, administration, and faculty.

Please review the following guidelines:

*A written referral will be issued to a student who violates the discipline code. The parent/guardian will receive a copy to be signed and returned to the school the following day.

*Points will be assigned to a student for each infraction. An accumulation of 10 points throughout the entire school year and/or 5 points per semester will result in the student's loss of any field trips, Field Day, and/or extra-curricular activities and school privileges. Point totals will be prorated for field trips or privileges that take place before May.

Students enrolling after the first quarter will adhere to the following system:

After 1st Quarter: 8 points After 2nd Quarter: 5 points After 3rd Quarter: 3 points

*Listed below are problems in which students may be reprimanded. It is understood that this list is not all-inclusive. The administration and faculty would react accordingly in a

purposeful manner to any infraction not covered in this list. Although general guidelines have been established, factors such as the nature of the infraction, severity of offense, previous disciplinary record, age of student, and other extenuating circumstances might reasonably be considered to determine the severity of the disciplinary action.

LEVEL I PROBLEMS (1 Point)

1. Disruptive behavior-Any action on the part of the student that interferes with the rights of others to peacefully pursue their studies at High Mount School.
2. General misconduct-Students are expected to conduct themselves in a manner that is not disruptive in the classrooms, halls, playground, bus stops, or other areas of the school.
3. Forgery-Forging a note, pass, referral, etc. is prohibited
4. Failure to carry out directions from school authorities
5. Presence of students in restricted areas (time and place)-Students are expected to be in their normally assigned areas.
6. Gambling
7. Littering-Students are to have respect for the school and property
8. Clothing violations-Students are to adhere to the dress code when at school or at school functions
9. Recess/lunch misconduct
10. Violation of rules found in the Student Handbook
11. Tardies-Three tardies per quarter and each additional tardy there after will result in disciplinary action.
12. Homework-Three homework alerts per quarter will result in disciplinary action
13. Unexcused absence-Parents must call the attendance extension number to notify the school of an absence and students must have a valid cause for being absent from school.
14. Failure to return a signed Wednesday Envelope

LEVEL II PROBLEMS (2 Points)

1. Verbal abuse or gestures-Name calling, profanity, or other derogatory statements or gestures will not be tolerated
2. Failure to serve after school detentions or Saturday suspensions
3. Stealing of school or personal property-No person may take personal or public property. The district will work with the police to recover any damages.
4. Cheating/academic dishonesty
5. Insubordination/disrespect of school personnel
6. Policy violation of cellular phone, pager, or similar electronic device
7. Students leaving school grounds without permission
8. Skipping a class or classes
9. Possession/distribution of inappropriate items or printed materials
10. Gang symbols, clothing, drawings, signs, references, etc.
11. Extortion
12. Bullying
13. Repeated violation of Level I acts of misconduct will automatically move the infraction to Level II and the consequences which follow will be appropriate to that level.

14. Other acts of misconduct that are seriously disruptive and/or destructive to school property may be considered a Level II violation of the Code of Conduct.
15. Violation of rules found in the Student Handbook.

CONSEQUENCES-The following are consequences that may be used in response to Levels I and II acts of misconduct. In no way should these options be deemed in rank order or all-inclusive.

1. Conference with parents
2. Teacher intervention
3. Conference with student
4. Counseling
5. Detention-after school or Saturday suspension
6. Financial restitution
7. In-school suspension-Students are responsible for inquiring about/obtaining assignments from the teacher(s). All work must be turned in at the end of the day. Students are required to stay for 30 minutes after school.
8. Out-of-school suspension (1-10 days depending on the severity of the infraction)- Students and/or parents are responsible for inquiring about/obtaining assignments from the teacher(s). Upon returning to school, the student has the total number of days suspended to turn in work (i.e. If a student serves a 2-day suspension, he/she has 2 days after returning to school to turn in assignments).
9. Referral to outside agency or support service
10. Temporary or permanent removal from extracurricular activities
11. Temporary removal from class
12. Withdrawal of privileges
13. Use of the Police Department
14. Other appropriate action deemed necessary to match the infraction

LEVEL III PROBLEMS (3 Points)

1. Fighting-Infliction of bodily harm will not be tolerated. "Self-defense" shall not be a defense under this section unless the student can prove that he/she first sought assistance from school personnel or that he/she only used such force as was necessary to prevent serious bodily harm to his/her person.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension and/or referral for expulsion
2. Possession of a weapon-No illegal or dangerous weapons are permitted on school grounds. This includes any object that looks like or may be used as a weapon
1 or more offenses: Up to 10 day suspension and/or referral for expulsion
3. Students under the influence of or in possession of alcohol, drugs/intoxicants, paraphernalia, or look-alike drugs on school grounds. This includes the selling, distribution, or knowledge of such items. 1 or more offenses: Up to 10 day suspension and/or referral for expulsion
4. Threats of violence against the school, personnel, students, or other objects/people relating to the school. Threats may include verbal, written, implied, gestures, or other threatening manner.
1 or more offenses: Up to 10 day suspension and/or referral for expulsion
5. Striking school personnel-Students shall not strike or attempt to strike school personnel.
1 or more offenses: Up to 10 day suspension and/or referral for expulsion

6. Arson-Students shall not attempt to burn any building or property of District 116.
1 or more offenses: Up to 10 day suspension and/or referral for expulsion
7. Students pulling a fire alarm or calling 911 in non-emergency cases.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension
8. Possession of tobacco or tobacco products-Smoking tobacco, using tobacco products, and/or possessing tobacco materials is not permitted.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension
9. Racial or sexual harassment/inappropriate sexual misconduct-There shall be no unwelcome conduct toward an individual because of his/her race, ethnicity, gender, or other reasons.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension
10. Vandalism-The damaging of school or personal property is prohibited.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension
11. Repeated violations of Level II acts of misconduct will automatically move the infraction to Level III and the consequences that follow will be appropriate to that level.
12. Other acts of misconduct which are seriously disruptive and/or destructive to school property may be considered Level III violations.
13. Violations of rules found in the Student Handbook.

CONSEQUENCES-The following are consequences that may be used in response to Level III acts of misconduct. In no way should these options be deemed in rank order or all-inclusive.

1. Saturday suspension
2. In-school suspension-Students are responsible for inquiring about/obtaining assignments from the teacher(s). All work must be turned in at the end of the day. Students are required to stay for 30 minutes after school.
3. Out-of-school suspension (1-10 days depending on the severity of the infraction)-Students and/or parents are responsible for inquiring about/obtaining assignments from the teacher(s). Upon returning to school, the student has the total number of days suspended to turn in work (i.e. If a student serves a 2-day suspension, he/she has 2 days after returning to school to turn in assignments)
4. Temporary or permanent removal from extracurricular activities
5. Expulsion
6. Use of Police Department
7. Other appropriate action deemed necessary to match the infraction.

The lists of offenses and consequences in this policy are not all-inclusive and the administration has the right to make adjustments based on the situation.

HIGH MOUNT SCHOOL DISTRICT 116
FAMILY ASSISTANCE PROGRAM

The Family Assistance Program (FAP) is coordinated through Belleville High School District #201 and is an alternative to suspension for students in grades 7 and 8. Please review the following information:

- *The program consists of six sessions that the student and parent(s) must attend in lieu of the student being suspended from school. Friends and young siblings are not permitted.
- *A family may enter during any of the six sessions but will follow the schedule after entering the program.
- *The family will need to meet the coordinator at 6:45 PM before the first attended session for initial entry into the program.
- *The program begins promptly at 7:00 PM and is located in the Belleville West High School library.
- *The family must attend all six sessions. Any violation of attendance (including tardiness) will result in the original suspension being reinstated.
- *It is at the Principal/Superintendent's sole discretion to offer this program to a family. A family is not entitled to the program if the student has received a suspension.
- *A student will not be permitted to repeat the program.
- *A student who is considered to be "at-risk" may also be referred to the program. This will be done on a case-by-case basis and subject to the availability of the program.
- *The session topics are as follows:
 - I-Chemical abuse and dependency
 - II-Youth DUI prevention
 - III-Peer pressure
 - IV-Legal aspects
 - V-Conflict resolution
 - VI-Community resources

PARENT/STUDENT CONSENT FORM

We agree to the terms and conditions of the FAP program as set forth in this document. We also understand that the original suspension will be reinstated if we violate the attendance/tardiness condition.

Signature of parent(s)

Date

Signature of student

Date

Signature of Principal/Superintendent

Date