

DISCIPLINE POLICY/CODE OF CONDUCT: GRADES PK-8

The purpose of the High Mount School discipline policy is to provide an educational atmosphere conducive to optimum learning in a stress-free environment. This policy will provide a concise disciplinary program within the guidelines established by the High Mount School Board of Education, administration, and faculty.

PLEASE REVIEW THE FOLLOWING GUIDELINES:

*A written referral will be issued to a student who violates the discipline code. The parent/guardian will receive a copy to be signed and returned to the school the following day.

*Points will be assigned to a student for each infraction. An accumulation of 10 points throughout the entire school year and/or 5 points per semester will result in the student's loss of any field trips, Field Day, and/or extra-curricular activities and school privileges. Point totals will be prorated for field trips or privileges that take place before May. Students enrolling after the first quarter will adhere to the following system:

After 1st Quarter: 8 points After 2nd Quarter: 5 points After 3rd Quarter: 3 points

*Listed below are problems in which students may be reprimanded. It is understood that this list is not all-inclusive. The administration and faculty would react accordingly in a purposeful manner to any infraction not covered in this list. Although general guidelines have been established, factors such as the nature of the infraction, severity of offense, previous disciplinary record, age of student, and other extenuating circumstances might reasonably be considered to determine the severity of the disciplinary action.

LEVEL I PROBLEMS (1 Point)

1. Disruptive behavior-Any action on the part of the student that interferes with the rights of others to peacefully pursue their studies at High Mount School.
2. General misconduct-Students are expected to conduct themselves in a manner that is not disruptive in the classrooms, halls, playground, bus stops, or other areas of the school.
3. Forgery-Forging a note, pass, referral, etc. is prohibited
4. Failure to carry out directions from school authorities
5. Presence of students in restricted areas (time and place)-Students are expected to be in their normally assigned areas.
6. Gambling
7. Littering-Students are to have respect for the school and property
8. Clothing violations-Students are to adhere to the dress code when at school or at school functions
9. Recess/lunch misconduct
10. Violation of rules found in the Student Handbook
11. Tardies-Three tardies per quarter will result in disciplinary action
12. Homework-Three homework alerts per quarter will result in disciplinary action
13. Unexcused absence-Parents must call the attendance extension number to notify the school of an absence and students must have a valid cause for being absent from school.
14. Failure to return a signed Wednesday Envelope.

LEVEL II PROBLEMS (2 Points)

1. Verbal abuse or gestures-Name calling, profanity, or other derogatory statements or gestures will not be tolerated
2. Failure to serve after school detentions or Saturday suspensions
3. Stealing of school or personal property-No person may take personal or public property. The district will work with the police to recover any damages.
4. Cheating/academic dishonesty
5. Insubordination/disrespect of school personnel
6. Policy violation of cellular phone, pager, or similar electronic device
7. Students leaving school grounds without permission
8. Skipping a class or classes
9. Possession/distribution of inappropriate items or printed materials
10. Gang symbols, clothing, drawings, signs, references, etc.
11. Extortion
12. Bullying
13. Repeated violation of Level I acts of misconduct will automatically move the infraction to Level II and the consequences which follow will be appropriate to that level.
14. Other acts of misconduct that are seriously disruptive and/or destructive to school property may be considered a Level II violation of the Code of Conduct.
15. Violation of rules found in the Student Handbook.

CONSEQUENCES: The following are consequences that may be used in response to Levels I and II acts of misconduct. In no way should these options be deemed in rank order or all-inclusive.

1. Conference with parents
2. Teacher intervention
3. Conference with student
4. Counseling
5. Detention-after school or Saturday suspension
6. Financial restitution
7. In-school suspension-Students are responsible for inquiring about/obtaining assignments from the teacher(s). All work must be turned in at the end of the day. Students are required to stay for 30 minutes after school.
8. Out-of-school suspension (1-10 days depending on the severity of the infraction) Students and/or parents are responsible for inquiring about/obtaining assignments from the teacher(s). Upon returning to school, the student has the total number of days suspended to turn in work (i.e. If a student serves a 2-day suspension, he/she has 2 days after returning to school to turn in assignments).
9. Referral to outside agency or support service
10. Temporary or permanent removal from extracurricular activities
11. Temporary removal from class
12. Withdrawal of privileges
13. Use of the Police Department
14. Other appropriate action deemed necessary to match the infraction

LEVEL III PROBLEMS (3 Points)

1. Fighting-Infliction of bodily harm will not be tolerated. "Self-defense" shall not be a defense under this section unless the student can prove that he/she first sought assistance from school personnel or that he/she only used such force as was necessary to prevent serious bodily harm to his/her person.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension and/or referral for expulsion
2. Possession of a weapon-No illegal or dangerous weapons are permitted on school grounds. This includes any object that looks like or may be used as a weapon
1 or more offenses: Up to 10 day suspension and/or referral for expulsion
3. Students under the influence of or in possession of alcohol, drugs/intoxicants, paraphernalia, or look-alike drugs on school grounds. This includes the selling, distribution, or knowledge of such items. **1 or more offenses: Up to 10 day suspension and/or referral for expulsion**
4. Threats of violence against the school, personnel, students, or other objects/people relating to the school. Threats may include verbal, written, implied, gestures, or other threatening manner.
1 or more offenses: Up to 10 day suspension and/or referral for expulsion
5. Striking school personnel-Students shall not strike or attempt to strike school personnel.
1 or more offenses: Up to 10 day suspension and/or referral for expulsion
6. Arson-Students shall not attempt to burn any building or property of District 116.
1 or more offenses: Up to 10 day suspension and/or referral for expulsion
7. Students pulling a fire alarm or calling 911 in non-emergency cases.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension
8. Possession of tobacco or tobacco products-Smoking tobacco, using tobacco products, and/or possessing tobacco materials is not permitted.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension
9. Racial or sexual harassment/inappropriate sexual misconduct-There shall be no unwelcome conduct toward an individual because of his/her race, ethnicity, gender, or other reasons.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension
10. Vandalism-The damaging of school or personal property is prohibited.
1st offense: 1-5 day suspension 2 or more offenses: 5-10 day suspension
11. Repeated violations of Level II acts of misconduct will automatically move the infraction to Level III and the consequences that follow will be appropriate to that level.
12. Other acts of misconduct which are seriously disruptive and/or destructive to school property may be considered Level III violations.
13. Violations of rules found in the Student Handbook.

CONSEQUENCES: The following are consequences that may be used in response to Level III acts of misconduct. In no way should these options be deemed in rank order or all-inclusive.

1. Saturday suspension
2. In-school suspension-Students are responsible for inquiring about/obtaining assignments from the teacher(s). All work must be turned in at the end of the day. Students are required to stay for 30 minutes after school.
3. Out-of-school suspension (1-10 days depending on the severity of the infraction)-Students and/or parents are responsible for inquiring about/obtaining assignments from the teacher(s). Upon returning to school, the student has the total number of days suspended to turn in work (i.e. If a student serves a 2-day suspension, he/she has 2 days after returning to school to turn in assignments).
4. Temporary or permanent removal from extracurricular activities
5. Expulsion
6. Use of Police Department
7. Other appropriate action deemed necessary to match the infraction.

The lists of offenses and consequences in this policy are not all-inclusive and the administration has the right to make adjustments based on the situation.