

VISITATION POLICY

High Mount School welcomes your visitation and involvement in the school. In order to ensure the safety of the children, the following guidelines must be followed:

1. If your child forgets an item at home, bring it to the office and a staff member will deliver it at a convenient time for the child.
2. All visitors to the school must use the main entrance doors located by the office.
3. All visitors must report to the main office and sign in. A visitor's badge will be issued at that time. The badge must be worn at all times while in the building or on school grounds.
Visitors must sign out in the office when departing the school or school grounds.
4. Parents who desire to visit a classroom for an extended period of time must arrange a mutually agreeable time with the teacher. The teacher will secure administrative approval of the time and purpose of the visit.
5. Parents who are picking up a student after school should wait in their vehicle or by the access gate. Parents should not wait in the main lobby or hallways.